



@chubb Agency Administrator Request / Update Form

Complete the form below to designate employees from your agency to act as Agency Administrators for Chubb.

Please note:

- Agency Administrators will be authorized to add and delete individual user access to the @chubb platform (Chubb's secure Internet platform for agents) on behalf of the agency.
- Please identify at least 2 Agency Administrators from your agency (a main contact and at least 1 backup).
- Please return completed and signed form to the Marketing or Branch assistant at your local Chubb office.

Agency Name: _____

Producer Number(s): _____

Agency Address: _____

Chubb Branch: _____

Agency Administrator(s) Information:

Name	Email Address	Position in Agency	User ID (if available)	New	Replace	Revoke
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Requested By (Please Print): _____

Signature: _____

Date: _____