

Roofing Inspection Checklist

Building Address: _____ Date: _____

Inspector: _____

General Observations	Yes	No
Is the roof in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
Have any leaks been reported?	<input type="checkbox"/>	<input type="checkbox"/>
Is there any material that can become airborne during a high wind event?	<input type="checkbox"/>	<input type="checkbox"/>
Is there any vegetation on the roof?	<input type="checkbox"/>	<input type="checkbox"/>
Are roof drains clogged? If yes, describe:	<input type="checkbox"/>	<input type="checkbox"/>
Is there ponding of water? If yes, describe:	<input type="checkbox"/>	<input type="checkbox"/>
Are there wires laying on roof? If yes where and how many?	<input type="checkbox"/>	<input type="checkbox"/>
Is there any noticeable physical damage? If yes where?	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Roof Perimeter	Yes	No
Are the parapets in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
Is flashing pulling away from roof? If yes where?	<input type="checkbox"/>	<input type="checkbox"/>
Is gravel evenly distributed across the roof's surface? If no, describe:	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Roof Cover	Yes	No
Has the roof cover deteriorated? If yes, describe:	<input type="checkbox"/>	<input type="checkbox"/>
Are there any soft areas? If yes, where?	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Roof Penetrations	Yes	No
Are there kitchen vent hoods on the roof? If yes, how many? Are they in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
Is there any grease on the roof?	<input type="checkbox"/>	<input type="checkbox"/>
Are there skylights on the roof? If yes, are any cracked, broken or in need of repair?	<input type="checkbox"/>	<input type="checkbox"/>
Are there roof hatches/smoke vents? If yes, are any cracked, broken or in need of repair?	<input type="checkbox"/>	<input type="checkbox"/>
Are there any chimney/flue stacks? If yes, are any cracked, broken or in need of repair?	<input type="checkbox"/>	<input type="checkbox"/>

Are there expansion joints? If yes, are any cracked, broken or in need of repair?	<input type="checkbox"/>	<input type="checkbox"/>
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Comments:

Rooftop Equipment	Yes	No
HVAC Equipment on the roof?	<input type="checkbox"/>	<input type="checkbox"/>
Secured in a place with no missing screws?	<input type="checkbox"/>	<input type="checkbox"/>
Walkway pads? If yes, are there any walkway pads missing or need to be added?	<input type="checkbox"/>	<input type="checkbox"/>
Antennas and/or lightning rods? If yes, are wires in good condition and secured in place?	<input type="checkbox"/>	<input type="checkbox"/>
Satellite dishes? If there are satellite dishes, are they secured adequately in place?	<input type="checkbox"/>	<input type="checkbox"/>
Pipe/Conduit supports? If yes, are they in good condition and secured in place?	<input type="checkbox"/>	<input type="checkbox"/>
Chimney/Flue stacks If yes, are they in good condition and secured in place?	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Drainage	Yes	No
Internal gutter roof drains? If yes, are they unobstructed and in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
Perimeter gutter roof drains? Are they secured to the building and free of debris?	<input type="checkbox"/>	<input type="checkbox"/>
Scuppers? If yes, are they unobstructed and in good condition?	<input type="checkbox"/>	<input type="checkbox"/>
Gutters? If yes, are they unobstructed and in good condition?	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

Inside	Yes	No
Active leaks? If yes, how many _____ and where?	<input type="checkbox"/>	<input type="checkbox"/>
Water stains? If yes, how many _____ and where?	<input type="checkbox"/>	<input type="checkbox"/>
Signs of structural distress? If yes, how many _____ and where?	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

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