

# Personal Data Access Request Form



## Important Notes

- This form is to be completed by individuals requesting access to personal data.
- Please note that Chubb Insurance Malaysia Berhad (“Chubb”) reserves the right to restrict your access to certain personal data or refuse to comply with your Personal Data Access Request as may be permitted under the Personal Data Protection Act 2010.
- Your request may not be processed if the information/document provided/this Form is incomplete.
- Personal data collected on this form is required to enable your Personal Data Access Request to be processed, and will only be used in connection with such request.
- If you have any queries or need any guidance in filing up this form, you may contact Chubb’s Customer Center at +603 2058 3198 or email us goinsure.MY@chubb.com.

Full Name (as per NRIC/Passport):	
NRIC No./Passport No.: <i>(Please provide us with a copy)</i>	
Telephone No.:	
Email Address (where relevant):	
Policy No. (where relevant):	
Please provide a description of the personal data you are requesting for, and any relevant additional information which can assist us in providing you with a copy of the personal data you are requesting for:	
How do you want us to provide you with the requested personal data:	<input type="checkbox"/> Verbal <input type="checkbox"/> Written

By signing this form, I confirm that the information given in this form and any supporting documents enclosed are true and accurate. To the extent that I have provided a third party’s personal data, I confirm that I have obtained his consent to disclose his personal data to you. I understand that it will be necessary for Chubb to verify my identity and my authorisation (if applicable) and that Chubb may contact me for more detailed information in order to locate the personal data requested. I also consent to Chubb processing any and/or all personal data provided by me in accordance with Chubb’s Privacy Policy.

Signed : \_\_\_\_\_ Date : \_\_\_\_\_

## Official Use Only

Received on:

Attended by:

Department/branch:

Attended on :