

Information Network Technology Insurance Property Proposal Form

Completing the Proposal Form

Please read all the “Statutory Notices” before completing this proposal form.

Please answer all questions in full leaving no blank spaces.

If you have insufficient space to complete any of your answers, please attach a separate signed and dated sheet and identify the question number concerned.

Section A. Insured Details

Name					
Street address					
Suburb		Postcode		State	
Business description					
Annual turnover		Number of locations			
Website address					

Section B. General Information

Please complete and tick the required cover and limits

Part 1. Property Insurance

Section 1. Property Damage	Limits of Insurance
Declared Building Value	
General Contents	
Stock	
Limit of Insurance	
Section 2. Business Interruption	Limits of Insurance
Gross Revenue	
Indemnity Period (months)	<input type="checkbox"/> 3 <input type="checkbox"/> 6 <input type="checkbox"/> 9 <input type="checkbox"/> 12 <input type="checkbox"/> 18 <input type="checkbox"/> 24 <input type="checkbox"/> 36 <input type="checkbox"/> 48 <input type="checkbox"/> Unlimited
Section 3. Money	Limits of Insurance
Limit of Liability (\$10,000 No premium charge)	<input type="checkbox"/> \$20,000 <input type="checkbox"/> \$30,000 <input type="checkbox"/> \$40,000 <input type="checkbox"/> \$50,000 <input type="checkbox"/> \$60,000 <input type="checkbox"/> \$70,000 <input type="checkbox"/> \$80,000 <input type="checkbox"/> \$90,000 <input type="checkbox"/> \$100,000
Section 4. Property in Transit	Limits of Insurance
Limit of Liability	<input type="checkbox"/> Not Insured <input type="checkbox"/> \$20,000 <input type="checkbox"/> \$30,000 <input type="checkbox"/> \$40,000 <input type="checkbox"/> \$50,000
Section 5. Machinery Breakdown	Limits of Insurance
Limit of Liability	<input type="checkbox"/> \$20,000 <input type="checkbox"/> \$30,000 <input type="checkbox"/> \$40,000 <input type="checkbox"/> \$50,000 <input type="checkbox"/> \$60,000 <input type="checkbox"/> \$70,000 <input type="checkbox"/> \$80,000 <input type="checkbox"/> \$90,000 <input type="checkbox"/> \$100,000
Section 6. Impairment of Computer Services	Limits of Insurance
Limit of Liability	<input type="checkbox"/> \$100,000 insider <input type="checkbox"/> \$10,000 outsider

Section 7. Theft		Limits of Insurance	
Limit of Liability		General contents declared value or \$500,000, whichever is lesser	
Section 8. Portable Equipment		Limits of Insurance	
Limit of Liability			
Mobile Communication Property		\$5,000 each and every loss (no premium charge)	
Items of Mobile Communication Property exceeding \$2,500 need to be specified below:			
Item:		Value:	
Item:		Value:	
All other items of Portable equipment need to be specified below:			
Item:		Value:	
Item:		Value:	
Section 9. Computer and Electronic Breakdown		Limits of Insurance	
Limit of Liability		\$100,000 each and every loss (no premium charge)	
For higher limits, select here			
Section 10. Glass Cover		Limits of Insurance	
Limit of Liability		Replacement Value	
Deductibles		<input type="checkbox"/> \$250 <input type="checkbox"/> \$500 <input type="checkbox"/> \$1,000 <input type="checkbox"/> \$2,500 <input type="checkbox"/> \$5,000	
Part 2. Employee Theft			
Is this cover required?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please select limit		<input type="checkbox"/> \$20,000 <input type="checkbox"/> \$50,000 <input type="checkbox"/> \$100,000 <input type="checkbox"/> \$200,000 (maximum)	
Part 3. Cancellation of Event Expenses			
Event Limit		<input type="checkbox"/> \$10,000 <input type="checkbox"/> \$20,000 <input type="checkbox"/> 40,000	
Aggregate Limit		<input type="checkbox"/> \$25,000 <input type="checkbox"/> \$50,000 <input type="checkbox"/> \$100,000	
Part 4. Professional Expenses			
Aggregate Limit of Liability		<input type="checkbox"/> \$25,000 (standard limit)	
Section C. Location Information			
Building Details			
Type	Construction and Building Details		
	Location 1	Location 2	Location 3
Walls			
Floors			
Roof			
Frame			
Number of Levels			
Year Constructed			
Year Refurbished			

Private Protection	Details		
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Location 1			
Automatic Sprinkler System	<input type="checkbox"/> Yes <input type="checkbox"/> No	% sprinkler protection	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Fire or Smoke Detection	<input type="checkbox"/> Yes <input type="checkbox"/> No	% covered	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Burglary Detection System	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Local alarm	<input type="checkbox"/> Monitored back to base alarm

Location 2			
Automatic Sprinkler System	<input type="checkbox"/> Yes <input type="checkbox"/> No	% sprinkler protection	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Fire or Smoke Detection	<input type="checkbox"/> Yes <input type="checkbox"/> No	% covered	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Burglary Detection System	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Local alarm	<input type="checkbox"/> Monitored back to base alarm

Location 3			
Automatic Sprinkler System	<input type="checkbox"/> Yes <input type="checkbox"/> No	% sprinkler protection	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Fire or Smoke Detection	<input type="checkbox"/> Yes <input type="checkbox"/> No	% covered	<input type="checkbox"/> Local alarm <input type="checkbox"/> Central station alarm
Burglary Detection System	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Local alarm	<input type="checkbox"/> Monitored back to base alarm

Section D. Network and Security Protection	
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1. Are firewalls used to prevent unauthorized access from computer systems and both internal and external networks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Are remote users authenticated before being allowed to connect to private or dedicated lines, VPN's, computer systems, or internal networks?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Are back-up and recovery procedures for all mission critical systems in place and documented?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Are business continuity plans in place for all mission critical business processes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Do you perform background checks, including credit and criminal history, on new programming, technical or security employees, independent consultants and vendors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Have you experienced a security breach?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes,
 a) Provide details:

b) What have you done to prevent it from occurring again?

Section E. Prior Claims

Please provide details for any claims in the last 5 years

Property Damage (including theft or machinery breakdown) Damage to your building or contents?

Yes No

Date	Details of Claim	Amount

Employee Theft

Yes No

Date	Details of Claim	Amount

Professional Expenses

Yes No

Date	Details of Claim	Amount

False Information

Any person who, knowingly and with the intent to defraud any insurance company or other person, files a proposal for insurance containing any false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act.

Duty of Disclosure

Is there any other matter you should advise us of in accordance with your duty of disclosure? If yes, please provide in space provided below.

Declaration

1. I/We have read the Important Notices at the head of this Proposal.
2. I/We declare that the answers above are true and correct and I/We have discharged my/our duty of disclosure.
3. I/We agree that the person completing this Proposal wholly or in part does so as my/our agent and not that of Chubb Insurance Australia Limited.

Signature		Name	
Title		Date	

Statutory Notices

For the purposes of this statutory notice, Chubb Insurance Australia Limited ABN: 23 001 642 020 AFSL: 239687 means “we”, “us” and “our”.

Duty of Disclosure

Your Duty of Disclosure

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

What you do not need to tell us

You do not need to tell us anything that:

- reduces the risk we insure you for; or
- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

If you do not tell us something

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

Privacy Statement

In this Statement “We”, “Our” and “Us” means Chubb Insurance Australia Limited (Chubb).

“You” and “Your” refers to Our customers and prospective customers as well as those who use Our Website.

This Statement is a summary of Our Privacy Policy and provides an overview of how We collect, disclose and handle Your Personal Information. Our Privacy Policy may change from time to time and where this occurs, the updated Privacy Policy will be posted to Our website.

Why We collect Your Personal Information

The primary purpose for Our collection and use of Your Personal Information is to enable Us to provide insurance services to You. Sometimes, We may use Your Personal Information for Our marketing campaigns, in relation to new products, services or information that may be of interest to You. If You wish to opt out of Our marketing campaigns You can contact Our customer relations team on 1800 815 675 or email CustomerService.AUNZ@chubb.com.

How We obtain Your Personal Information

We collect Your Personal Information (which may include sensitive information) at various points including but not limited to when You are applying for, changing or renewing an insurance policy with Us or when We are processing a claim. Personal Information is usually obtained directly from You but sometimes via a third party such an insurance intermediary or Your employer (e.g. in the case of a group insurance policy). Please refer to Our Privacy Policy for further details.

When information is provided to Us via a third party We use that information on the basis that You have consented or would reasonably expect Us to collect Your Personal Information in this way. We take reasonable steps to ensure that You have been made aware of how We handle Your Personal Information.

When do We disclose Your Personal Information?

We may disclose the information We collect to third parties, including service providers engaged by Us to carry out certain business activities on Our behalf (such as claims assessors and call centres in Australia). In some circumstances, in order to provide Our services to You, We may need to transfer Your Personal Information to other entities within the Chubb group of companies such as the regional head offices of Chubb located in Singapore, UK or USA (Chubb Group of Companies), or third parties with whom We (or the Chubb Group of Companies) have sub-contracted to provide a specific service for Us, which may be located outside of Australia (such as in the Philippines or USA). These entities and their locations may change from time to time. Please contact us, if you would like a full list of the countries in which these third parties are located.

Where access to Our products has been facilitated through a third party (for example: insurance broker, online marketing agency etc) We may also share Your information with that third party.

In the circumstances where We disclose Personal Information to the Chubb Group of Companies, third parties or third parties outside Australia We take steps to protect Personal Information against unauthorised disclosure, misuse or loss.

Your Consent

In dealing with Us, You agree to Us using and disclosing Your Personal Information as set out in this Privacy Statement and Our Privacy Policy. This consent remains valid unless You tell Us otherwise. If You wish to withdraw Your consent, including for things such as receiving information on products and offers by Us or persons We have an association with, please contact Our Privacy Officer.

Access to and correction of Your Personal Information

If you'd like a copy of your Personal Information or wish to correct or update it, want to withdraw Your consent to receiving offers of products or services from Us or persons We have an association with, or You would like a copy of Our Privacy Policy, please contact Our customer relations team on 1800 815 675 or email CustomerService.AUNZ@chubb.com.

To request access to, update or correct your personal information held by Chubb, please complete Our Personal Information Request Form online or download it from www.chubb.com/au-en/footer/privacy.aspx and return to:

Email: CustomerService.AUNZ@chubb.com

Fax: + 61 2 9335 3467

Address: GPO Box 4907 Sydney NSW 2001

How to Make a Complaint

If You have a complaint or would like more information about how We manage Your Personal Information, please review Our Privacy Policy for more details, or contact:

Privacy Officer

Chubb Insurance Australia Limited

GPO Box 4907 Sydney NSW 2001

+61 2 9335 3200

Privacy.AU@chubb.com.

About Chubb in Australia

Chubb is the world's largest publicly traded property and casualty insurer. Chubb, via acquisitions by its predecessor companies, has been present in Australia for 100 years. Its operation in Australia (Chubb Insurance Australia Limited) provides specialised and customised coverages including Business Package, Marine, Property, Liability, Energy, Professional Indemnity, Directors & Officers, Financial Lines, Utilities as well as Accident & Health, to a broad client base, including many of the country's largest companies. Chubb also serves successful individuals with substantial assets to protect and individuals purchasing travel and personal accident insurance.

More information can be found at www.chubb.com/au.

Contact Us

Chubb Insurance Australia Limited

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www.chubb.com/au

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