CHUBB®



Chubb PI + GL Occupation Index

Do you want to place PI insurance for your client via Chubb Marketplace, but not sure where to start?

Step one is to choose the right Occupation. On Marketplace, the selected Occupation determines whether your client's services can be covered within Chubb's appetite, and drives key platform underwtiting decisions including premium rating and the professional services descripion.

What's a "Professional Services Description"?

The "Professional Services Description", or "PSD", is the gateway to coverage under a PI policy. Subject to policy terms and conditions, the PI policy will cover an insured for the provision of, or failure to provide the specific services listed in the Schedule. On Marketplace, the covered services will be a replica of the selected Occupation. Brokers have the ability to amend the PSD on referral to a Chubb underwriter.

So how do I know I have the right Occupation to provide PI cover to my client?

The index below is a guide to what types of services are contemplated within each of the Occupations offered on Marketplace, what services Chubb considers to be atypical and would fall outside policy coverage, and potential similar occupations for brokers to consider.

As a disclaimer, this index is separate to and does not form part of the PI policy, and cannot be read as confirmation of policy coverage for a particular occupation, service, or insured. The occupation descriptions below are indicative only, provided as a convenience to readers and are not intended to be relied upon or constitute advice (professional or otherwise) or recommendations. Brokers should clearly understand the type of services that a client applicant provides, and should review all terms and conditions including any endorsements applied to quotes provided by Chubb via Marketplace before binding cover.

Occupation	Industry Group	Typical Services	Does Not Include	See also
Academic Tutoring (Primary or Secondary School)	Miscellaneous	Preparation of individual students for standardized examinations and/or academic tutoring services.		
Accident Investigator	Miscellaneous	Review of the scene of an accident/incident and handle investigation-related responsibilities to determine the cause, who is at fault, and other vital matters		
Accountant	Accountants	Accounting, auditing, business valuation, prospectus reporting, taxation, secretarial and receivership, insolvency and reconstruction services and other statutory functions performed as CA/CPA/IPA qualified public accountants.	Audit or business valuations of, or receivership, insolvency or reconstruction services for, or M&A advice in relation to, any publicly listed company; insurance agency; super fund mangement/trusteeship; dealing in securities, Financial Product Advice or investment advice.	Tax Agent
Accreditation services	Miscellaneous	Accredits organizations by verifying their technical competence and assessing their quality management systems based on recognized industry standards.	Testing laboratories.	
Administrative Services	Miscellaneous	Day-to-day office administrative services including secretarial, billing and recordkeeping.		
Advertising Agents	Media	Creating advertising campaigns and placing ads in publications, radio, tv, or other media. Provide a full range of services (through inhouse capabilities or subcontracting), including advice, creative services, account management, production of advertising material, media planning, and buying (i.e., placing advertising).		
Alarm Technician	Miscellaneous	Specifying, installing and maintaining different types of alarm systems on residential or commercial properties.		Electrical Contractor

Occupation	Industry Group	Typical Services	Does Not Include	See also
Answering Services	Miscellaneous	Answering services and message-taking, inbound order fulfillment, customer service assistance and tech support.	Telemarketing; medical or other emergency response calls; suicide prevention hotlines.	
Anthropologist	Miscellaneous	Expert in or student of human culture and social customs.		
Antiques and Art Valuers	Miscellaneous	Appraisal/valuation of personal property, not real estate or financial instruments, pecializing in specific items which they have acquired expertise in valuing over time. Typical appraisals are done for insurance, tax or estate purposes, or prior to sale.		Auctioneer (Non-real estate)
Archaeological Consultant	Miscellaneous	Advice on preservation and exhibition of sites, buildings, or communities with historical significance.	Advice to mining/resources companies, cultural heritage preservation, environmental or remediation services.	Heritage Consultant, Environmental Consultant
Architect and/or Drafting Services	Architects & Design	Designing residential, institutional, leisure, commercial, and industrial buildings and structures by applying knowledge of design, construction procedures, zoning regulations, building codes, and building materials. Inlcudes project coordination and contract administration.	Acting as head construction contractor; project and construction management inlcuding direct supervision of construction subcontractors.	Interior Designer; Heritage Consultant; Town Planner; Urban Designer
Art Director	Media	Oversee the work of other designers and artists for media content, productions or events. They determine the overall style in which a message is communicated visually to its audience.		
Auctioneer - Real Estate	Real Estate	Auction of real estate for/to unaffiliated third parties.	Property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Auctioneer (non real estate)

Occupation	Industry Group	Typical Services	Does Not Include	See also
Auctioneer (Non-real estate)	Miscellaneous	Appraisal (formal written appraisal or a free estimate of the property's worth), catalogueing, auctioneering. Investment advice, auctioning of land, realivestock, or agricultural commodities.		Antiques and Art Valuers
Barbershop or hairdressing services	Miscellaneous	Barbers and hairdressers.	Beauty therapy; injectables.	
Beauty therapists	Miscellaneous	Beauty advice and suggestions; services including including nail treatments, makeup, lash and brow treatments, hair removal, massage and body treatments, and facials; sale of skincare and makeup products.	Injectables.	
Bill review services	Miscellaneous	Review of vendor invoices to identify errors, omissions, duplicate billing and inappropriate charges.	Legal advice or litigation management services.	Liitgation support services
Bookkeeper	Accountants	Maintenance of client's daily accounting records (usually software) - may also do invoicing, pay suppliers and vendors, and process payroll.	M&A advice or services, insurance agency or services; Financial Product Advice or investment advice; tax preparation; accounting, legal, actuarial, financial planning, paraplanning, mortgage broking or loan origination services.	Administrative Services
Botanist	Miscellaneous	Study of plants, botanists can record the impacts of human activity on the environment; the way plants breed and grow, as well as the structure and genetic make-up of various species.		Horticultural Consulting
Building management system operation and maintenance services	Trades	Operates and maintains Building Management System (BMS) for proper function and monitors against approved benchmarks to include; HVAC, Lighting, Security, Fire Suppression, Power Generation, Plumbing, and Electrical.	System design; engineering.	Engineers

Occupation	Industry Group	Typical Services	Does Not Include	See also
Business Associations	NFP	Associations promoting the business interests of their members, including research on new products and services; develop market statistics; sponsoring quality and certification standards; lobbying public officials; or publishing newsletters, books, or periodicals for distribution to their members.		
Career Development Practitioner	Miscellaneous	Provides ervices that help people manage their careers, make occupational and study decisions, plan career transitions and find career information.		
Catering services	Miscellaneous	Providing food services at single events or under contract to domestic, institutional, governmental, commercial, or industrial clients at 3rd party locations.	Full-service or takeaway restuarants; food delivery apps.	Restaurant Managers
Civic and Social Organisations	NFP	Associations promoting the civic and social interests of their members, including research on new products and services; develop market statistics; sponsoring quality and certification standards; lobbying public officials; or publishing newsletters, books, or periodicals for distribution to their members.		
Commercial Painter	Trades	Works with contractors or business clients; responsible for painting larger areas on buildings and working with a variety of surfaces and materials.		
Communications Consulting	Consultants	Advise on strategies to strengthen communication among employees and with clients, develop content for internal and external media communications.	IT systems advice, communication systems engineering.	Marketing Consulting, Public Relations Consulting

Occupation	Industry Group	Typical Services	Does Not Include	See also		
Company and/or Title Search Services	Miscellaneous	Business name searches undertaken to check if a name is already taken before establishing/registering a business.				
Conference Organiser - domestic only	Miscellaneous	Organizing, promoting, and/or managing events, including business and trade shows, conventions, conferences, and meetings.	events, including business and trade shows, major event management.			
Copying Services	Miscellaneous	Document copying services conducted as separate activities or in conjunction with other office support services.	Document/data management.	Administrative Services		
Courier or Delivery Services	Logistics	Provide air, surface, or combined mode courier and express delivery services of parcels.	Mail or postal services operating under a universal service obligation.			
Court Reporter or Stenotype Services	Miscellaneous	Recording/transcripion of court proceedings, assisting with courtroom administration and procedure; closed-captioning/real-time translating services to the deaf.	Legal advice or advocacy.			
Cultural Consultant	Staffing	Collect employee sentiment data regarding workplace culture, assist with planning actions to create a high performing culture, staff retention strategies.	HR or IR Consulting.	Human Resource Consulting, Industrial Relations Consultant		
Customs Agent	Logistics	Intermediaries between importers/exporters and customs officials. Facilitate the entry, clearance and movement of imported cargo/goods. As an agent of an importer, will advise on the technical aspects of importing, preparing and filing entry documents, obtaining necessary bonds, depositing import duties, securing release of goods from customs and arranging for delivery to the importer's premises or warehouse.	Freight forwarder; customs official; actual shipping company.			

Occupation	Industry Group	Typical Services	Does Not Include	See also
CV Preparation Services	Staffing	CV/resume writing services - helping job-seekers to improve the quality of their resumes so they stand out from other candidates.	Recruitment services.	
Driver Trainers	Miscellaneous	Car, truck or heavy vehicle driving schools.		
Economist	Miscellaneous	Professional and practitioner in the social science discipline of economics. The individual may also study, develop, and apply theories and concepts from economics and write about economic policy.		
Educational Consultant	Miscellaneous	Advice on non-instructional services that support educational processes or systems, including testing and evaluation, educational guidance counseling, student exchange programs.	Teaching, training, college or school admnistration.	Academic Tutoring (Primary or Secondary School), Guidance Counsellor.
Electrical Contractor	Trades	Specifying, installing and servicing electrical wiring and equipment.	Electrical engineering.	Electrical Engineer
Elevator Inspector	Miscellaneous	Inspects, adjusts, and maintains installed freight and passenger elevators and escalators to meet specifications and safety codes.	Engineering.	Testing or Inspection Services
Environmental Consulting	Miscellaneous	Environmental impact asesments, flora & fauna assessments and rehabilitation plans, environmental management plans, water quality assessment and management, revegtation and restoration plans, pollution surveys.	Environmental remediation/clean-up, environmental engineering services, large ecological/habitat restoration projects, government entities.	Forestry, flora and fauna consulting; Farm, agriculture or aquaculture consulting

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Occupation	Industry Group	Typical Services	Does Not Include	See also
Event Manager - domestic only	Miscellaneous	Organizing, promoting, and/or managing live performing arts productions, sports events, and similar events, such as state/agricultural fairs, concerts, and festivals, in facilities that are managed and operated by others. Inlcudes theatrical (except motion picture) booking agencies are included.		
Executive Assistant	Staffing	Administrative professionals who support an organization's executive or another high-level administrator. They perform various office management duties and provide clerical support.		
Executive Search Services	Staffing	Recruitment, and placement services for clients with specific executive or senior management position requirements.	Professional Employer Organisations; on-hired staffing services.	Recruitment services (no on-hired)
Exhibit or Set Designer	Architects & Design	Creation of the physical space in which the action of a performed event takes place. Specifically, all the scenery, furniture, props, appearance, and overall look of the stage for a theater production.	Work which should be done by a qualified architect or engineer; Acting as head construction contractor; project and construction management.	Art Director; Lighting Designer
Expert Witness	Miscellaneous	An expert in a particular field or discipline who assists lawyers or the the court in legal proceedings by providing independent expert/technical analysis and opinion.	Legal advice.	
Export Consultant	Logistics	International trade consultancy inlcuding market knowledge, regulation and approvals, introduction to intermediary network	Shipping and logistics services, freight forwarding, customs agency/broking.	Logistics Consulting and Freight Forward Services, Customs Agents
Exterminating and Pest Control Services	Miscellaneous	Exterminating and controlling birds, mosquitoes, rodents, termites, and other insects and pests.	Environmental Consulting services; crop and forestry production.	Farm Management Services; Farm, agriculture or aquaculture consulting

Occupation	Industry Group	Typical Services	Does Not Include	See also
Facilities Manager	Real Estate	Property managers who have direct responsibility for maintaining equipment and other environments that house personnel, productivity, inventory and other operational assets, not just real property or buildings.	Property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Property Management Services
Farm Management Services	Miscellaneous	Providing farm management services on a contract or fee basis - typically to usually to citrus groves, orchards, or vineyards. Can be for partial or the complete operations, including cultivating, harvesting, and other specialized agricultural support activities.	Farm, agriculture or aquaculture consulting	
Farm, agriculture or aquaculture consulting	Miscellaneous	Advise farmers on methods of agriculture and agricultural work including, farm management, crop rotation, soil conservation, livestock breeding and feeding, use of new machinery, and marketing; breeding, rearing, and harvesting of freshwater and marine species of fish, shellfish, and aquatic plants.	Actual farm management, valuation, food safety testing, commodities trading	Farm Management Services
Financial Counsellor	Miscellaneous	Qualified professionals who provide information, advice and advocacy to people in financial difficulty. In Australia, financial counselling services are provided by practitioners licensed by the not-for-profit Financial Counselling Australia (FCA).	Financial institutions; financial advisers; investment managers.	
Fitness Instructor	Miscellaneous	Instruction in athletic activities to individuals or groups.	Allied health services; professional sports coaching.	
Flooring Contractor (non structural or foundational engineering)	Trades	Specification and installation of resilient floor tile, carpeting, linoleum, and hardwood flooring.	Structural or geotechnical engineering.	

Occupation	Industry Group	Typical Services	Does Not Include	See also
Food Agent/Broker	Miscellaneous	Works with retailers on behalf of producers and manufacturers to get client's products into stores - specifically better trading terms, negotiating promotional displays and shelf opportunities.	R&D, manufacturing process or food safety advice.	
Forestry, flora and fauna consulting	Miscellaneous	Ecological monitoring, environmental impact assessments, threatened species surveys, flora and fauna surveys, species impact statements.	Environmental remediation/clean-up, environmental engineering services, large ecological/habitat restoration projects, government entities.	Environmental Consulting; Farm, agriculture or aquaculture consulting
Freight Forwarder	Logistics	An intermediary for a shipper who arranges the international or domestic movement of cargo via air or surface within Australia or to foreign destinations, including preparations and checking of shipping documents and arrangement of transportation of cargo on behalf of shippers.		
Fulfillment Services	Logistics	Distribution services - Pick/Pack/Ship, product warehousing and inventory management.	Full lifecycle logistics, supply chain consulting, freight forward/custom broker services.	
Fund raising organisation	NFP	Social advocacy organisations raising funds for a wide range of social welfare activities, such as educational, scientific, cultural, and health.	Voluntary Health Organisations; investment/funds management.	
Funeral Director	Miscellaneous	Preparing burial/interment and conducting funerals (i.e., providing facilities for wakes, arranging transportation for the dead, selling caskets and related merchandise).	Funeral insurance/financing.	
Furniture Designer	Architects & Design	Specialist area of industrial design, developing and preparing furniture for manufacture.	Manufacturing or process engineering.	

Occupation	Industry Group	Typical Services	Does Not Include	See also
Grantwriter	Miscellaneous	Researching funding sources, preparing and submitting grant applications/proposals, administrative tracking and follow-up of submitted proposals, evaluating and/or editing of client-drafted grant proposals, preparing and submitting status reports to funding sources post-approval.	Finance professionals that design funding structures for commercial ventures in the form of finance loans and equity arrangements.	
Graphic Design Services	Media	Planning, designing, and managing the production of media content or visual communication. Includes design of printed materials, packaging, advertising, signage systems, and corporate identification (logos).		
Guidance Counsellor	Miscellaneous	Counselling services that support educational processes or systems.	Social work.	Rehabilitation Counsellor
Heating, Ventilation and Air Conditioning Contractor	Trades	Specifiying, installing and servicing heating, and air-conditioning equipment.	Engineering.	Plumbing contractor
Heritage Consultant	Architects & Design	Specific architectural consulting on heritage conservation of works during design and construction phases of a project, submission of heritage assessments for development applications.	Work which should be done by a qualified architect or engineer; Acting as head construction contractor; project and construction management.	Architect; Urban Designer
Home Sustainability Assessor	Miscellaneous	Assesors identifying where clients can save money through reducing energy and water usage.		
Horticultural Consulting	Miscellaneous	Advice and services in relation to garden management and commercial production of garden plants, subdivision of agriculture which deals with gardening of plants.	Agriculture consulting, environmental consulting, farm managemnt or valuation.	Botanist

Occupation	Industry Group	See also		
Hotel or Accommodation Manager - domestic only.	Real Estate	Contracted business management of hotels, motor hotels, resort hotels, and motels. Responsibility for food and beverage services, recreational services, conference rooms, convention services, laundry services, parking.		
Human Resource Consulting	Staffing	Advice on human resource and personnel policies, practices, and procedures; employee benefits planning, communication, and administration; compensation systems planning; and wage and salary administration.	Labour hire, professional employer organisations, legal advice.	Industrial Relations Consultant; Recruitment Services
Independent Artist, Writer or Performer	Media	Independent/freelance individuals performing in artistic productions, in creating artistic and cultural works or productions, or in providing technical expertise necessary for these productions.		
Industrial Designer	Architects & Design	Developing designs and specifications that optimize the use, value, and appearance of products, including the materials, construction, mechanisms, shape, color, and surface finishes of the product, to meet human characteristics and needs, safety, market appeal, and efficiency in production, distribution, use, and maintenance objectives.	Manufacturing process engineering; civil engineering.	
Industrial Relations Consultant	Advice on employment policies, workplace agreements, workplace disupte proceedings and resolution, performance management, disciplinary matters, management of ill and injured workers, workplace relations compliance and regulation. Legal advice or representation.			
Insurance Assessor and Loss Adjustor Services	Miscellaneous	Investigating and appraising nsurance claims.	Insurance companies, agencies or brokers; consutling on or effecting the placement of insurance; legal advice.	

Occupation	Industry Group	Typical Services	Does Not Include	See also				
Interior Decorator	Miscellaneous	Interior decorating consultants engaged exclusively in providing aesthetic services associated with interior spaces.	Interior architecture.	Interior Designer				
Interior Designer	Designer Architects & Design Planning, designing, and administering projects in interior spaces to meet the physical and architect or engineer; aesthetic needs, considering building codes, health and safety regulations, traffic patterns and floor planning, mechanical and electrical needs, and interior fittings and furniture. Work which should be architect or engineer; construction contract construction manager							
Interpreter/Translator	Miscellaneous	Translating the spoken word from one language to another, including sign language; or converting written documents from one language to another.						
Land Surveyor	Engineers							
Landscape Architect	Architects & Design Planning and designing the development of land areas for projects including parks and other recreational areas; airports; highways; hospitals; schools; land subdivisions; and commercial, industrial, and residential areas, by applying knowledge of land characteristics, location of buildings and structures, use of land areas, and design of landscape projects. Work which should be done by a qualified architect or engineer; Acting as head construction contractor; project and construction management; enviornmental consulting.							
Librarian Services	Miscellaneous	Library/archive services engaged in maintaining collections of documents/materials and facilitating their use for information, research, education, or recreation. includes acquiring, researching, storing, and preserving historical documents, photos, maps, audio/audiovisual, and other archival material of historical interest.	Creation of media content					

Occupation	Industry Group	Typical Services	Does Not Include	See also
Life Coach	Miscellaneous	Wellness professional who helps people make progress in their lives in order to attain greater fulfillment; assist their clients in improving their relationships, careers, and day-to-day lives.		
Lighting Designer	Architects & Design	Design and plan of lighting and electrical systems in collaboration with interior designers, engineers and architects, for residential, commercial or industrial spaces.	Electrical engineering.	Interior Designer; Exhibit or Set Designer
Litigation Support Services	Miscellaneous	Assistance with discovery and other aspects of litigated cases, including record retrieval, subpoena services to forensic accounting, legal photography.	Legal advice or advocacy.	
Lobbyist/Legislative Advocate	Miscellaneous	Act for clients to to influence legislation on behalf of a special interest; assist in the development of proposed legislation and regulations, and represent their clients in presenting research and information to government officials.	Trade Unions; Vice (eg firearms or tobacco clients).	Public Relations Consultants
Logistics Consulting	Logistics	Advice and consulting on inventory management, distribution networks, warehouse use, operations, and utilization, transportation and shipment of goods and materials, and materials management and handling.		

Occupation	Industry Group	Typical Services	Does Not Include	See also				
Mailing Service	Miscellaneous	Private mail services conducted as separate activities or in conjunction with other office support services.	Mail services provided under a universal service obligation (eg Aus Post).					
Management Consultant	Consultants	Advice on and analysis of management and operational problems associated with goals, objectives, policies, strategies, administrations, organizations, and principal functional or operating areas of various entities, and the recommendation of practical solutions to such problems.	problems associated with goals, olicies, strategies, administrations, s, and principal functional or eas of various entities, and the					
Marine Cargo Inspector	Logistics	Investigate all baggage and freight listed on a ship's manifest, responsible for checking the condition of cargo and verifying cargo's documentation and compliance with regulations.	Marine surveying, cargo/baggage handling.					
Market Research Consulting	Media	Systematically gathering, recording, tabulating, and presenting marketing and public opinion data, including broadcast media rating, political opinion polling, marketing analysis or research, statistical sampling, opinion research services.	Marketing consulting services, digital data storage or aggregation.	Statistician				
Marketing Consulting	Media	Advice on developing marketing objectives and policies, sales forecasting, new product developing and pricing, marketing planning and strategy.	Advertising agency services.	Advertising Agency, Graphic Designer, market Research Consultant				
Marriage Celebrant	Miscellaneous	Authorised marriage celebrants under Australian law.	Legal Services.					
Mechanical Repair and Maintenance	Trades	Maintenance of mechanica systems.	Engineering.					
Mediation Services	Miscellaneous	Dispute resolution facilitator - rather encourages parties to find common ground for agreement relative to settlement.	Does not provide legal advice, render judgment or have the authority to make binding decisions on all parties to a dispute.					

Occupation	Industry Group	Typical Services	Does Not Include	See also
Migration Agent	Miscellaneous	Providing information and advice to potential migrants, prepare and lodge visa applications, and act as intermediaries to legally represent clients during visa processing and before review bodies.	Legal advice.	
Notary Public	Miscellaneous	Legal advice and services offered by a solicitor other than as a notary public.		
Occupational Health and Safety Consulting	Staffing	Advise on general and specific hazards that pose a risk to employees and other in the workplace and on work premises in accordance with legislative requirements, conduct WHS inspections.	Regulatory Consultant, Risk Management Consultant	
Outplacement Services	Staffing	Service that helps a terminated employee with the transition to a new job, which can include resume writing, job search, and job coaching.		
Payroll Processor	Staffing	Sevices to employers of collecting information on hours worked, pay rates, deductions, and other payroll-related data and using that information to generate paychecks, payroll reports, and tax filings.	Accounting, bookkeeping, or billing services, payment processors (eg EFTPOS).	
Pet Minding/Boarding, Training, Grooming, Walking Service	Miscellaneous	Pet care services.	Veterinary services.	Veterinary services
Photography Studio Services	Media	Commercial photography services provided to advertising agencies, publishers, and other business and industrial users; or portrait studios providing still, video, or digital portrait photography services.		

Occupation	Industry Group	Typical Services	Does Not Include	See also
Plumbing Contractor	Trades	Specifiying, installing and servicing plumbing equipment.	Engineering.	Heating, Ventilation and Air Conditioning Contractor
Printing services	Media	Commercial printing services including design and other prepress services; printing; finishing services (folding, cutting and binding); and fulfillment services (packing, storing and shipping).	Publishing.	
Private Investigator	Miscellaneous	Accident Reconstruction; Arson Investigations; Asset Searches; Computer Fraud Investigations; Corporate Investigators; Credit Checks/ Reporting; Genealogical Research; Mystery Shopping Services; Paper & Pencil Honesty Testing; Pre-Employment Screening.	Bounty Hunting; Child Custody Investigations; Criminal Investigations; Domestic Investigations; Drug Testing; Electronic Eavesdropping; Fugitive Recovery; Kidnap/Ransom Investigations; Repossessions; Shoplifter Surveillance; Social Engineering (pretexting, phishing, baiting etc); Workplace Infiltration; any operations provided to government agencies, police departments, fire departments and/or correctional facilities.	
Process Server	Miscellaneous	Service of legal the documents in accordance with the legislation in the area of service.	Legal advice; private investigator work.	
Procurement Consultants and Probity Advisers	Consultants	Advice to procurement teams on probity issues - ethical behavious and good process.	Actual procurement or logistics services, legal advice.	Risk Management Consulting
Product Recall Notification Service	Miscellaneous	Administrative services in issuing product recall notices to consumers.	Trategic advice on how and when to recall a product.	
Professional Organizations	NFP	Associations promoting the professional interests of their members and the profession as a whole, including research; developing statistics; sponsoring quality and certification standards; lobbying public officials; or publishing newsletters, books, or periodicals for distribution to their members.		

Occupation	Industry Group	Typical Services	Does Not Include	See also		
Project Manager (non-building/ non-construction)	Miscellaneous	Project co-ordination, project consulting and project advisory services .	Construction project management.	Management Consulting Services.		
Promotional Sales	Media	Marketing and communications activities that attempt to provide added value or incentives to consumers, wholesalers, retailers, or other organizational customers to stimulate immediate sales.	npt to provide added value or incentives onsumers, wholesalers, retailers, or r organizational customers to stimulate			
Property Management Services	Real Estate	Maintenance and daily management of property owned by unaffiliated third parties.	Facilities Manager; Real Estate Agency			
Public Relations Consulting	Media	Designing and implement public relations campaigns to promote the interests and image of clients.	Lobbying, political consulting.	Lobbyist/Legislative Advocate		
Public Speaker(excl. Financial, investment property advice)	Miscellaneous	Speeches or public appearances.				
Real Estate Agency	Real Estate	Residential and commercial sales and property management, buyers' agency, rent collection, and auctioneering.	property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Property Management Services; Facilities Manager; Auctioneer; Stock and Station Agent		

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Occupation	Industry Group	Typical Services	Does Not Include	See also
Recruitment Services (no on-hired cover)	Staffing	Recruitment, and placement services. Specifically, search strategy and position specification; researching, identifying, screening, and interviewing candidates; verifying candidate qualifications; assisting in final offer negotiations and assimilation of the selected candidate. The individuals identified, recruited, or placed are not employees of, or supervised by the recruitment company. Candidates can be placed on a temporary or permanent basis.	Professional Employer Organisations; on-hired staffing services.	
Recruitment Services (on-hired cover)	Staffing	Staffing services where the service provider supplies their own employees for limited periods of time to supplement the working force of a client's business.	Professional Employer Organisations.	
Registered Training Organisation	Miscellaneous	An organisation providing Vocational Education and Training courses to students, resulting in qualifications or statements of attainment that are recognised and accepted by industry and other educational institutions throughout Australia.		
Regulatory Consultant	Consultants	Subject matter expertise specific to a set of regulations and the impact of those regulations on niche industry groups.	R&D consulting, insurance broking or advice, construction project management, legal services.	Specific industry regulatory consultants - Export Consultant, Industrial Relations Consultant
Rehabilitation Counsellor	Staffing	Vocational rehabilitation or habilitation services, such as job counseling, job training, and work experience, to unemployed and underemployed persons, persons with disabilities, and persons who have a job market disadvantage because of lack of education, job skill, or experience	Physiotherapy, occupational therapy of other allied health rehabilitation services.	

Occupation	Industry Group	Typical Services	Does Not Include	See also
Relocation Services	Real Estate	Residential and commercial sales and property management, buyers' agency, rent collection, and auctioneering.	Property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Property Management Services; Facilities Manager; Auctioneer; Stock and Station Agent
Reservation and/or booking services	Miscellaneous	Ticket (e.g., airline, bus, cruise ship, sports, theatrical) offices; Reservation (e.g., airline, car rental, hotel, restaurant) services.	Travel Agency	
Restaurant Managers	Miscellaneous	Contracted business management of restaurants and other food service outlets.		Catering Services
Risk Management Consulting (excluding M&A, Fire Safety, Liquidation)	Consultants	Advice on risk assessment and development of plans to minimize exposure or loss.	R&D consulting, insurance broking or advice, construction project management, legal services.	Management Consultant
Security Services (Unarmed)	Miscellaneous	Provision of guard and patrol services; security systems, such as burglar and fire alarms and locking devices, along with installation, repair, or monitoring services; remote monitoring of electronic security alarm systems.	Armed guards, military.	
Social Worker	Miscellaneous	Individual and family social assistance services, including support and administrative assistance to medical programs without providing medical services.	Medical services provided to children, the elderly, persons diagnosed with intellectual and developmental disabilities, or persons with disabilities.	
Statisticians	Miscellaneous	Works with theoretical or applied statistics; can combine statistical knowledge with expertise in other subjects.		
Stock and Station Agent	Real Estate	Non-suburban real estate agents responsible for the sale, letting and management of property (residential commercial, factories, farms, stock), assist primary producers find buyers for their products and can advise on market prices	Property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Real Estate Agency

Occupation	Industry Group	Typical Services	Does Not Include	See also
Strata Management Services	Real Estate	Management of strata properties on behalf of all the individual owners under the strata plan. Works in the owners' collective interest and manage everything from legal compliance to building maintenance and financial administration.	Property development, construction management, business broking, legal or conveyancing services, insurance or mortgage broking, financial advice or investment performance.	Property Management Services
Tanning Salon	Miscellaneous	Services for artificial tanning and skin beautification		Beauty Therapy
Tax Agent	Accountants	Tax preparation and other services provided as a licensed Tax Agent.	M&A advice or services, insurance agency or services; Financial Product Advice or investment advice; accounting, legal, actuarial, financial planning, paraplanning, mortgage broking or loan origination services.	Accountant; Bookkeeper
Technical and Trade Instructor	Miscellaneous	Training instructors offering job or career vocational or technical courses.		
Testing or Inspection Services	Miscellaneous	Physical, chemical, and other analytical testing services, such as acoustics or vibration testing, assaying, biological testing (except medical), calibration testing, electrical and electronic testing, mechanical testing, nondestructive testing, or thermal testing. The testing may occur in a laboratory or on-site.	Medical testing; food & drug testing; toys and children's products testing; structural/construction material testing; geotechnical services; metallurgy; soil testing for mining or construction purposes.	Engineers
Textile Agent/Fabric Sourcing	Miscellaneous	Mediator of vendor and buyers of textile materials		
Third Party Administrators	Miscellaneous	A company that provides operational services such as claims processing and employee benefits management under contract to another company.		

Occupation	Industry Group	Typical Services	Does Not Include	See also
Tiling Contractor (non-roofing)	Trades	Specification and install tiles in residential or commercial buildings, on new construction projects or during renovations. Working with a wide range of materials, they prepare surfaces, lay tile, grout and seal surfaces.	Roofers.	Flooring contractor
Tour Operators - domestic only	Miscellaneous	Plan, organize and purchase trips for groups. Includes accommodations, transportation, meals, events, sightseeing and tour guides.		
Tourism or Visitor Bureau	Miscellaneous	Marketing and promoting local areas and facilities to businesses and leisure travelers. Inlcudes assisting organizations in locating meeting and convention sites; providing travel information on area attractions, lodging accommodations, restaurants; providing maps.		
Town Planning	Architects & Design	Submission of planning applications and appeals, local planningregulations, change of use applications, conservation area problems, general development, considerations.	Surveying, valuing or architecturial design or engineering work; financial advice or investment performance.	Urban Design
Training Consultant	Staffing	Develop and optimize staff development and training programs to align with business objectives, evaluate existing training programs, create course materials and teaching aids.	Teaching, training, college or school admnistration.	Technical and Trade Instructor, Registered Training Organisation
Travel Agent - domestic only	Miscellaneous	Sell services, travel accommodations, arrangements, tours to the public (retail) or to retail travel agents (wholesale).		
Typing Services	Miscellaneous	Transcription, document editing or proofreading, typing, word processing, or desktop publishing, stenography (except court reporting or stenotype recording) and other secretarial services.		Administrative Services

Occupation	Industry Group	Typical Services	Does Not Include	See also		
Urban Design	Architects & Design	Consulting on physical improvement of the public environment - the arrangement, appearance, functionality, and the shaping and uses of urban public space within a city or town.	ublic environment - the arrangement, rance, functionality, and the shaping and engineering work; financial advice or investment performance.			
Veterinary Services	Miscellaneous	Licensed vets practicing veterinary medicine, dentistry, or surgery for animals; and testing laboratory services for licensed vets.	Treatment of any racing greyhounds, stud cattle, bloodstock, or current racehorses.			
Viticulturist	Miscellaneous	Specialist in the cultivation/culture of grapes for winemaking. Activities inlcude research, teaching, developing, breeding, and evaluating new varieties of grapes.	Brewery or winery manufacturing operations.	Horticultural Consulting		
Web Page Developer	Media	Coding, design and layout of a website according to a company's specifications.	Internet hosting; internet publishing.			
Zoologist	Miscellaneous	Expert in or student of the behaviour, physiology, classification, and distribution of animals.	Qualified vets or vet testing labs.	Veterinary Services		