

# Products Recall Expense

## Proposal Form

### Instructions To Proposer

1. Please attach additional sheets where necessary.
2. Please attach a copy of recall plans (for the company and any subsidiaries that are to be insured).
3. Please attach copies of brochures relating to products the subject of this application.

Before completing this proposal form please read the Important Notices on page 4.

This proposal should only be completed after detailed enquiry of all the persons to be covered

### Proposer Details

1. Name of Company:			
2. Address:			
3. Set forth name and address of any subsidiary companies to be insured:	Name:		
Address:			
4. How many years have you been in business under your present name?			
a) Do you now have a recall plan established to deal with a recall if one becomes necessary? Annex copy of said plan or set forth details.			<input type="checkbox"/> Yes <input type="checkbox"/> No
b) If you do not have such a plan and it becomes necessary to recall any of your products, what method would be used to secure return of such products?			
c) Estimate maximum cost that your company could be involved in, in the event of a recall loss:			
5. Have any of your products ever been recalled? If so state (attach separate sheets if there is insufficient room):			<input type="checkbox"/> Yes <input type="checkbox"/> No
a) Product involved			
b) Reason for recall			
c) Date recall initiated		Date recall closed	
d) Methods used to effect recall			
e) Total expenses incurred			
f) Give a complete description of the products and their trade names which are the subject of this application. Include brochures, if possible.			
g) Set forth gross annual sales with respect to each product:			

Product	Gross Annual Sales

6. List locations of manufacturing facilities or plants:

7. If your product is in any way perishable, set forth its normal shelf life:

8. a) Are your products batch produced or is it a continuing process?

Yes  No

If batch produced, what is your average batch size?

b) If continuing process is used, what is your average size run?

9. a) If any products become part of another Company's product, please supply details of such, and to whom sold:

Details	Whom sold

b) If any of your products are sold to be repackaged under another name, to whom are they sold and what is their eventual name?

Whom sold	Eventual Name

11. Does your coding system allow for the following identifications:

Product name	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date when shelf life expires	<input type="checkbox"/> Yes <input type="checkbox"/> No
Manufacturer	<input type="checkbox"/> Yes <input type="checkbox"/> No	Serial Number	<input type="checkbox"/> Yes <input type="checkbox"/> No
Part number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Suggested use of product	<input type="checkbox"/> Yes <input type="checkbox"/> No
Batch number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Directions for use	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Manufacturer	<input type="checkbox"/> Yes <input type="checkbox"/> No	Warnings needed	<input type="checkbox"/> Yes <input type="checkbox"/> No
Producing Plant	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other:	

12. Do you indemnify or hold harmless by contractual agreement any suppliers of components or raw materials? If so, attach copies of these agreements.

Yes  No

13. Do all of the products which are the subject of this application conform in all respects with requirements of any local statute or regulation of any Government Agency, Department or Commission having jurisdiction thereof?

Yes  No

14. Give percentage of gross sales in the various geographical areas in which these products are sold, and the associated distribution point(s)

Geographical Area	Percentage of Gross Sales

15. Advise method of distribution of your products:	
a) How transported (truck, rail, mail, etc):	
b) Type of packaging (drums, bulk, etc):	
c) Steps to end-user (in-house vs wholesale):	

16. Do you maintain any for of data processing inventory control system:	
a) Product Inventory	<input type="checkbox"/> Yes <input type="checkbox"/> No
b) Sales to and identity of Wholesalers	<input type="checkbox"/> Yes <input type="checkbox"/> No
c) Distributors	<input type="checkbox"/> Yes <input type="checkbox"/> No
d) Retailers	<input type="checkbox"/> Yes <input type="checkbox"/> No
e) To your knowledge do your wholesalers and/or distributors maintain records of the final retail outlet of your products? State, as far as possible, how long each of the above records are kept.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Final retail outlet of your products	How long each of the above records are kept

17. Does the Corporation, its Directors and Officers have knowledge or information of any fact or circumstance which may give rise to a claim under the proposed policy?
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18. Recall Expense limit required:	\$
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19. Amount of Deductible (not including coinsurance %) your company is prepared to carry uninsured on any one loss?			
Percentatge		Amount	

## Acknowledgement

- We (the undersigned):
- acknowledge that we have read and understand the Important Notices contained in this proposal.
  - agree that this proposal, together with any other information or documents supplied, shall form the basis of any resulting contract of insurance.
  - acknowledge that if this application is accepted, the contract of insurance will be subject to the terms and conditions as set out in the policy wording as issued or as otherwise specifically varied in writing by Chubb.
  - declare after enquiry that the statements, particulars and information contained in this application and in any documents accompanying this application are true and correct in every detail and that no other material facts have been misstated, suppressed or omitted.
  - undertake to inform Chubb of any material alteration to those facts before completion of the contract of insurance.

Chairperson Signature:	
Name:	
Date:	
Managing Director/Chief Executive Officer Signature:	
Name:	
Date:	

## Important Notices

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### Privacy Statement

In this Statement “We”, “Our” and “Us” means Chubb Insurance Australia Limited (Chubb).

“You” and “Your” refers to Our customers and prospective customers as well as those who use Our Website.

This Statement is a summary of Our Privacy Policy and provides an overview of how We collect, disclose and handle Your Personal Information. Our Privacy Policy may change from time to time and where this occurs, the updated Privacy Policy will be posted to Our website.

#### *Why We collect Your Personal Information*

The primary purpose for Our collection and use of Your Personal Information is to enable Us to provide insurance services to You. Sometimes, We may use Your Personal Information for Our marketing campaigns, in relation to new products, services or information that may be of interest to You. If You wish to opt out of Our marketing campaigns You can contact Our customer relations team on 1800 815 675 or email [CustomerService.AUNZ@chubb.com](mailto:CustomerService.AUNZ@chubb.com).

#### *How We obtain Your Personal Information*

We collect Your Personal Information (which may include sensitive information) at various points including but not limited to when You are applying for, changing or renewing an insurance policy with Us or when We are processing a claim. Personal Information is usually obtained directly from You but sometimes via a third party such as an insurance intermediary or Your employer (e.g. in the case of a group insurance policy). Please refer to Our Privacy Policy for further details.

When information is provided to Us via a third party We use that information on the basis that You have consented or would reasonably expect Us to collect Your Personal Information in this way. We take reasonable steps to ensure that You have been made aware of how We handle Your Personal Information.

#### *When do We disclose Your Personal Information?*

We may disclose the information We collect to third parties, including service providers engaged by Us to carry out certain business activities on Our behalf (such as claims assessors and call centres in Australia). In some circumstances, in order to provide Our services to You, We may need to transfer Your Personal Information to other entities within the Chubb group of companies such as the regional head offices of Chubb located in Singapore, UK or USA (Chubb Group of Companies), or third parties with whom We (or the Chubb Group of Companies) have sub-contracted to provide a specific service for Us, which may be located outside of Australia (such as in the Philippines or USA). These entities and their locations may change from time to time. Please contact us, if you would like a full list of the countries in which these third parties are located.

Where access to Our products has been facilitated through a third party (for example: insurance broker, online marketing agency etc) We may also share Your information with that third party.

In the circumstances where We disclose Personal Information to the Chubb Group of Companies, third parties or third parties outside Australia We take steps to protect Personal Information against unauthorised disclosure, misuse or loss.

#### *Your Consent*

In dealing with Us, You agree to Us using and disclosing Your Personal Information as set out in this Privacy Statement and Our Privacy Policy. This consent remains valid unless You tell Us otherwise. If You wish to withdraw Your consent, including for things such as receiving information on products and offers by Us or persons We have an association with, please contact Our Privacy Officer.

#### *Access to and correction of Your Personal Information*

If you'd like a copy of your Personal Information or wish to correct or update it, want to withdraw Your consent to receiving offers of products or services from Us or persons We have an association with, or You would like a copy of Our Privacy Policy, please contact Our customer relations team on 1800 815 675 or email [CustomerService.AUNZ@chubb.com](mailto:CustomerService.AUNZ@chubb.com).

To request access to, update or correct your personal information held by Chubb, please complete Our Personal Information Request Form online or download it from [www.chubb.com/au-en/footer/privacy.aspx](http://www.chubb.com/au-en/footer/privacy.aspx) and return to:

Email: [CustomerService.AUNZ@chubb.com](mailto:CustomerService.AUNZ@chubb.com)

Fax: + 61 2 9335 3467

Address: GPO Box 4907 Sydney NSW 2001

### *How to Make a Complaint*

If You have a complaint or would like more information about how We manage Your Personal Information, please review Our Privacy Policy for more details, or contact:

Privacy Officer  
Chubb Insurance Australia Limited  
GPO Box 4907 Sydney NSW 2001  
+61 2 9335 3200  
Privacy.AU@chubb.com.

### **Duty of Disclosure**

#### *Your Duty of Disclosure*

Before you enter into an insurance contract, you have a duty to tell us anything that you know, or could reasonably be expected to know, may affect our decision to insure you and on what terms.

You have this duty until we agree to insure you.

You have the same duty before you renew, extend, vary or reinstate an insurance contract.

#### *What you do not need to tell us*

You do not need to tell us anything that:

- reduces the risk we insure you for; or
- is common knowledge; or
- we know or should know as an insurer; or
- we waive your duty to tell us about.

#### *If you do not tell us something*

If you do not tell us anything you are required to, we may cancel your contract or reduce the amount we will pay you if you make a claim, or both.

If your failure to tell us is fraudulent, we may refuse to pay a claim and treat the contract as if it never existed.

### **About Chubb in Australia**

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Chubb is the world's largest publicly traded property and casualty insurer. Chubb, via acquisitions by its predecessor companies, has been present in Australia for 100 years. Its operation in Australia (Chubb Insurance Australia Limited) provides specialised and customised coverages including Business Package, Marine, Property, Liability, Energy, Professional Indemnity, Directors & Officers, Financial Lines, Utilities as well as Accident & Health, to a broad client base, including many of the country's largest companies. Chubb also serves successful individuals with substantial assets to protect and individuals purchasing travel and personal accident insurance.

More information can be found at [www.chubb.com/au](http://www.chubb.com/au).

### **Contact Us**

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**Chubb. Insured.<sup>SM</sup>**