



CHUBB GROUP OF INSURANCE COMPANIES
DOWNLOAD SERVICES

Chubb Group of Insurance Companies
15 Mountain View Road
Warren, New Jersey 07059
Phone: 1.877.747.5266, option 3
Fax: 1.888.201.2521
Email: atchubb-support@chubb.com

DOWNLOAD REQUEST FORM*

Please submit the information requested below and fax this form to Chubb for processing. Please fax the completed form to: 1.888.201.2521, Attn: eBusiness Help Desk.

1. Agency name:

2. Business address: Street 1:
Street 2:
City:
State: Zip Code:

3. Technical contact's name at the agency:
Contact's phone number:
Contact's fax number:
Contact 's email address:

- 4. Select the applicable Download enrollment options:
a) Commercial Lines - Direct Bill Commission Information [] Yes [] No
b) Personal Lines - Initial enrollment [] Yes [] No
c) Personal Lines - Adding producer codes (existing accounts) [] Yes [] No
d) Personal Lines - Direct Bill Commission Information [] Yes [] No
e) Claims - Claims Download [] Yes [] No

5. Producer code(s) to be enrolled for
Download, use commas for multiple entries:

6. Personal Lines ONLY. Provide up to twelve in-force Masterpiece policies for test download (exclude Yacht and cancelled policies). You may wish to include policies that have extensive jewelry or fine arts schedules, multiple locations or package policies.

- 1. 6. 11.
2. 7. 12.
3. 8. 13.
4. 9. 14.
5. 10. 15.

7. If your agency currently has an IVANS "Y" account then enter the Account Number followed by the Batch ID and Machine Address (if there is no account please enter the word "None").
IVANS "Y" Account
Number:
Batch ID:
Machine Address:

8. Name and version of Agency Management System:

9. If using the AMS AfW product, enter the 4-Digit Participant Code:

*Form must be completed in its entirety. An incomplete form could result in a delay in processing your request.