



Chubb Group of Insurance Companies
 15 Mountain View Road,
 Warren, New Jersey 07059-6711
 Phone: 1.877.747.5266, option 3
 Fax: 1.888.201.2521
 Email: ebusinesshelp@chubb.com

[Download Enrollment Form*](#)

Please complete this form and email or fax to Chubb's eBusiness Help Desk for processing.

1. Agency name: _____

2. Chubb Producer code(s) to be enrolled. Please use commas for multiple entries:

3. Technical contact name at the agency: _____
 Contact phone/email: _____

4. Select the applicable Download enrollment options

- Commercial Lines - Direct Bill Commission Information
- Commercial Lines - PaperFree Producer Copy ([AMS or Applied TAM 10.3 and higher](#))
 - Notification only
 - Notification with PDF
 - Nothing at all
- Personal Lines – Initial enrollment
- Personal Lines - Adding producer codes (existing accounts)
- Personal Lines – Direct Bill Commission Information
- Claims – Download ([Applied TAM 9.3 and higher only](#))
- Claims – Activities and Notifications ([AMS Users only](#))

5. **Personal Lines Only.** Provide up to six *in-force* Masterpiece policies for test download (exclude Yacht policies). You may include policies with extensive jewelry or fine arts schedules, multiple locations or package policies. Please use commas for multiple entries.

6. Please provide your agency's IVANS "Y" account information (if you do not have a 'Y' account, leave blank).

IVANS "Y" Account Number: _____

Batch ID: _____

Machine Address: _____

7. Select your Agency Management System:

AMS/Vertafore:

- Sagitta
- 360
- AFW AFW 4-digit Participant code: _____
- Other: _____

Applied Systems:

- EPIC
- TAM Version#: _____
- Other: _____

Other Vendor System _____

*Form must be completed in its entirety. An incomplete form could result in a delay in processing your request. If you are already downloading with Chubb, please verify all information is still the same and indicate all of your desired enrollment option(s).



Chubb Group of Insurance Companies
 15 Mountain View Road,
 Warren, New Jersey 07059-6711
 Phone: 1.877.747.5266, option 3
 Fax: 1.888.201.2521
 Email: ebusinesshelp@chubb.com

Management System Checklist

The following checklist will assist you when updating your management system. Please consult with your agency management system software vendor for system set up questions. Please do not hesitate to contact our eBusiness Help Desk with questions or concerns about Chubb's Download.

- o Verify your agency's IVANS information for accuracy on the "Confirmation of IVANS Enrollment" form. If Chubb does not have the correct information, please call 1.866.324.8222, option 4, to advise.
- o Enter Chubb's IVANS information into your agency management system.

Y Account:	CHB1
User ID:	CHB1IEC
Machine Address:	IBM201CHB00P000000
- o Enter Chubb's NAIC codes information into your agency management system. It is necessary to enter the NAIC codes for **only those companies** that your agency/brokerage is authorized to write with.

<u>Writing Company Name</u>	<u>NAIC CODE</u>	<u>Writing Co. Code</u>
Sun Insurance Office of America, Inc.	20370SUN
Chubb Insurance Company of New Jersey.....	41386CNEWJER or CICNJ
Pacific Indemnity Company.....	20346PI or P I
Texas Pacific Indemnity Company.....	20389TEXASPI or TEXPI
Northwestern Pacific Indemnity Company.....	20338NWPI
Sumitomo Marine and Fire Insurance Company, Ltd.....	20362SUMITOMO
Chubb Lloyds Insurance Company of Texas	27774CLLOYDXTX or LLOYDSTX
Chubb Syndicate Incorporated.....	39632CSYND
Alliance Assurance Company of America.....	20273ALLIANCE
Chubb National Insurance Company.....	10052CNIC
Chubb Indemnity Insurance Company.....	12777CINDEM or CIND
Great Northern Insurance Company.....	20303GRTNORTH or G.N.
Vigilant Insurance Company.....	20397VIGILANT or VIG
Federal Insurance Company.....	20281FEDERAL
Chubb Custom Insurance Company.....	38989CCUSTOM or CCCI

- o Enter **all** Chubb's "Unique Coverage" codes into your agency management system.

<u>Code Description</u>	<u>Code</u>	<u>Code Description</u>	<u>Code</u>
Additional Operator.....	ADLOP	Hurricane Shutters.....	HURSS
Agreed Value.....	AGVAL	Jewelry Inflation Percentage.....	INFPC
Backup Generator.....	GNRTR	Limited Collision.....	LIMTD
Broadened Collision Coverage.....	BRDND	Masonry Credit.....	MSRRC
City Home Temperature - Monitoring Credit.....	TMPMO	Masterpiece.....	MSTR
Conditional Replacement Cost.....	CDREP	Minor Violation Surcharge.....	MVSCB
Family Protection Coverage.....	FAMPT	Mold Coverage.....	MOLDP
First Party Benefits PA.....	FPBPA	Multi Car Discount.....	MCAR
Florida Hurricane Catastrophe Fund.....	FHCF	New Home Credit.....	NHDIS
Full Time Caretaker.....	FTCTR	Road Service.....	RSC
Gated Community.....	GATED	Texas Platinum.....	TXPLA
Guaranteed Renewal.....	GRENL	Verified Value Replacement Cost.....	WREP
Personal Property Actual Cash Value.....	PPACV	Water Damage Exclusion.....	SEWRX
Signal Continuity.....	SGNAL	Youthful Driver.....	YTHDR
State Assessment.....	STASS	24 Hour Security.....	FRSEC
Wildfire Defense (Home).....	WLDFR	Water Leak Alarm Credit.....	WLALM
Water Flow Alarm (Home).....	WLALM	Water Leak Detection (Home).....	WLDET
Building Code (Home).....	BCEG	Preference Credit (CO-OP).....	COOP
Employment Practices Liability (Home).....	EPL	24 Hour Security (Home).....	FTSEC
Gas Leakage Detection Credit (Home).....	GASLD		



Chubb Group of Insurance Companies
 15 Mountain View Road,
 Warren, New Jersey 07059-6711
 Phone: 1.877.747.5266, option 3
 Fax: 1.888.201.2521
 Email: ebusinesshelp@chubb.com

Masterpiece Coverage Select – Unique Codes

Homeowner Assessments.....	HAA
Home Association Pol Ded Assessment.....	HAPDA
Landscaping.....	LSA
Landscaping Sleet Ice Snow.....	LSSIS
Landscaping Wind and Hail.....	LSWH
Greenwise Upgrade.....	GWU
Student Assisted Living Expenses.....	SALE

Pennsylvania Policies Only

First Party Benefits PA (auto)..... FPBPA

Texas Policies Only

Texas Platinum (Home)..... TXPLA

Product Code

Masterpiece (all lines of business)..... MSTR

Ensure that no Chubb Masterpiece policy numbers in the agency management system contain hyphens or dashes. For example, policy 12345678-01 should be entered as 1234567801.